

ADDENDUM # 1
Naperville Public Library
HVAC RFP
Questions thru June 17, 2019

- 1) Is this RFP for a full-service agreement? What about the addendums from the 2016 RFP regarding the AERCO boiler maintenance kits?
 - Yes, this is a full-service maintenance agreement. The AERCO part numbers for the 12-month and 24-month maintenance kits are: 12-month is 58015-01 and the 24-month is 58015-03. Please include the pricing of these kits in the overall pricing.
- 2) Are the compressors included in this agreement?
 - Yes, the compressors on all the A/C units at each building are to be considered included in the scope of this maintenance agreement.
- 3) Are filters included in this agreement?
 - No, the Library staff will provide and change the AHU and FPB filters.
- 4) Would we cover the equipment in the tenant space at 95th Street Library?
 - Yes, the school district 204 occupies part of our building and the awarded contractor will provide coverage for their equipment in the scope of the RFP.
- 5) What is the model number and serial number for the humidifier in the boiler room at 95th Street Library?
 - The unit is a Nortec humidifier, model number GSTC-400 N and the serial number is 2192448.
- 6) Are frequency drives covered at all locations?
 - No, if the frequency drives need replacing, that will be billed under a Time & Materials rate.
- 7) Are the controls at 95th Street Library covered in this agreement?
 - No, the controls at 95th St. will be maintained by another company.
- 8) Is this a full service contract with parts & repairs included, If so what parts included compressors & Coils & Motors etc.?
 - Yes, this is full service with parts and repairs included. Compressors are to be considered included per this addendum. Coils are not included. Motors are detailed in the scope of work.
- 9) Can you please provide the JCI Bas system information for the two Libraries?
 - Information on the system at Nichols Library is Niagra – Honeywell WEB 600.
 - Information on the system at Naper Blvd Library is Niagra – Honeywell WEB 600 E-O.
- 10) Is this a 2- year agreement with an option for a third?
 - This is a one-year agreement with options for the second and possibly the third year.
- 11) I wanted to clear up a question our team has regarding the top of page 13. Should we include a ‘reserve’ of some money in the contract to correct these issues as they come up during the life of the contract? OR are we able to quote these components as they fail with an agreed upon rate like 15% off of list pricing for parts?
 - Not to be included in the pricing of the annual maintenance agreement.
- 12) Can you please clarify what you are looking for when you ask for a written description on how the proposal meets the RFP requirements.
 - To include a written document describing how your organization will meet the defined requirements of the maintenance agreement.