

THE NAPERVILLE PUBLIC LIBRARY  
STATEMENT OF REVENUE AND EXPENSE REPORT CY 2020  
**OPERATING REVENUES AND OTHER FUNDING SOURCES**  
83% CALENDAR YEAR  
**OCTOBER 2020**

| <u>OPERATING FUND 310</u>            | <u>ANNUAL<br/>BUDGET</u> | <u>CY2020<br/>MONTH OF<br/>OCTOBER</u> | <u>CY2020<br/>CURRENT<br/>YTD</u> | <u>%<br/>YTD</u> | <u>CY2019<br/>OCTOBER<br/>YTD</u> | <u>CY2019<br/>JAN.-DEC.<br/>YTD</u> |
|--------------------------------------|--------------------------|--|-----------------------------------|------------------|-----------------------------------|-------------------------------------|
| <b>OTHER FUNDING SOURCES</b>         |                          |  |                                   |                  |                                   |                                     |
| Operating Balance                    | 300,000                  | 0                                      | 0                                 |                  | 0                                 | 0                                   |
| <b>TOTAL OTHER SOURCES</b>           |                          | 0                                      | 0                                 |                  | 0                                 | 0                                   |
| <b>REVENUES</b>                      |                          |  |                                   |                  |                                   |                                     |
| Property Taxes                       | 14,935,000               | 369,098                                | 14,724,815                        | 98.6%            | 12,596,787                        | 14,781,671                          |
| Personal Prop Tax Relief             | 135,000                  | 18,473                                 | 127,356                           | 94.3%            | 141,932                           | 141,932                             |
| Investment Income                    | 40,000                   | 0                                      | (2,723)                           | -6.8%            | (9,882)                           | (10,765)                            |
| Per Capita Grant                     | 184,000                  | 184,311                                | 184,311                           | 100.2%           | 184,311                           | 184,311                             |
| Other Grants                         | 0                        | 0                                      | 0                                 |                  | 0                                 | 0                                   |
| Fines and Fees                       | 522,000                  | 40,578                                 | 239,466                           | 45.9%            | 450,005                           | 526,740                             |
|                                      | 0                        | 0                                      | 0                                 |                  | 0                                 | 0                                   |
| <b>TOTAL REVENUES</b>                | 15,816,000               | 612,460                                | 15,273,225                        | 96.6%            | 13,363,153                        | 15,623,890                          |
| <b>TOTAL FUNDING ALL SOURCES</b>     | 16,116,000               | 612,460                                | 15,273,225                        | 94.8%            | 13,363,153                        | 15,623,890                          |
| <b>EXPENDITURES</b>                  |                          |  |                                   |                  |                                   |                                     |
| Total Salaries                       | 8,596,717                | 614,017                                | 6,738,123                         | 78.4%            | 6,950,722                         | 8,236,044                           |
| Total Benefits                       | 2,961,175                | 217,724                                | 2,281,534                         | 77.0%            | 2,118,660                         | 2,562,855                           |
| <b>Total Salaries &amp; Benefits</b> | 11,557,892               | 831,741                                | 9,019,657                         | 78.0%            | 9,069,382                         | 10,798,899                          |
| (% of TOTAL)                         | 71.7%                    | 78.9%                                  | 74.8%                             |                  | 72.3%                             | 70.5%                               |
| Tuition/Travel/Training              | 88,000                   | 3,387                                  | 35,271                            | 40.1%            | 65,194                            | 78,530                              |
| Memberships                          | 15,500                   | 5,100                                  | 10,138                            | 65.4%            | 9,588                             | 12,602                              |
| Advertising & Recruitment            | 4,000                    | 312                                    | 1,625                             | 40.6%            | 8,931                             | 9,340                               |
| Printing (Inside & Outside) & Promo. | 63,250                   | 3,096                                  | 17,998                            | 28.5%            | 40,242                            | 47,148                              |
| Programming                          | 66,830                   | 2,522                                  | 41,500                            | 62.1%            | 56,771                            | 64,768                              |
| Support Services                     | 40,000                   | 368                                    | 30,873                            | 77.2%            | 42,511                            | 43,421                              |
| Legal Services                       | 6,000                    | 0                                      | 12,725                            | 212.1%           | 6,345                             | 9,183                               |
| Professional Fees & Taxes            | 35,000                   | 85                                     | 13,286                            | 38.0%            | 24,845                            | 32,042                              |
| Insurance Premiums                   | 56,000                   | 0                                      | 479                               | 0.9%             | 0                                 | 55,923                              |
| Rep & Maint (Bldg/Grounds)           | 349,000                  | 4,003                                  | 245,149                           | 70.2%            | 312,651                           | 420,272                             |
| Rep & Maint (Equip/Veh/Mat's)        | 169,500                  | 26                                     | 146,069                           | 86.2%            | 150,533                           | 169,398                             |
| Telecommunications                   | 103,000                  | 10,097                                 | 92,914                            | 90.2%            | 95,193                            | 116,693                             |
| Utilities                            | 436,000                  | 26,857                                 | 269,759                           | 61.9%            | 321,539                           | 364,987                             |
| Reception & Entertainment            | 14,000                   | 100                                    | 2,599                             | 18.6%            | 12,272                            | 15,079                              |
| Postage                              | 2,500                    | 0                                      | 677                               | 27.1%            | 1,457                             | 1,688                               |
| Equipment Rentals                    | 2,500                    | 0                                      | 680                               | 27.2%            | 672                               | 895                                 |
| City Services                        | 93,500                   | 7,086                                  | 69,559                            | 74.4%            | 71,795                            | 85,722                              |
| Grant Expenses & Taxes               | 3,000                    | 991                                    | 4,330                             | 144.3%           | 2,333                             | 3,096                               |
| Bldg & Maint Supplies                | 81,000                   | 6,736                                  | 92,083                            | 113.7%           | 63,137                            | 78,630                              |
| Library & Office Supplies            | 66,528                   | 3,993                                  | 37,159                            | 55.9%            | 49,068                            | 61,259                              |
| Equipment & Furnishings              | 313,000                  | 10,478                                 | 235,693                           | 75.3%            | 188,436                           | 226,859                             |
| Library Materials                    | 2,550,000                | 137,061                                | 1,678,566                         | 65.8%            | 1,952,950                         | 2,626,331                           |
| (Materials as % of TOTAL)            | 15.8%                    | 13.0%                                  | 13.9%                             |                  | 15.6%                             | 17.1%                               |
| <b>TOTAL EXPENDITURES</b>            | 16,116,000               | 1,054,040                              | 12,058,789                        | 74.8%            | 12,545,845                        | 15,322,765                          |

THE NAPERVILLE PUBLIC LIBRARY  
STATEMENT OF REVENUE AND EXPENSE REPORT CY 2020

**OTHER FUNDS**  
83% CALENDAR YEAR  
**OCTOBER 2020**

| ACCOUNT NUMBER                               | DESCRIPTION                   | ANNUAL BUDGET  | CY2020 MONTH OF OCTOBER | CY2020 CURRENT YTD | % YTD  | CY2019 OCTOBER YTD | CY2019 JAN.-DEC. YTD |
|--|-------------------------------|----------------|-------------------------|--------------------|--------|--------------------|----------------------|
| <b><u>CAPITAL RESERVE FUND - 311</u></b>     |                               |                |                         |                    |        |                    |                      |
|  | Beginning Balance             | 0              | 0                       |                    |        |                    |                      |
| <u>Revenues</u>                              |                               |                |                         |                    |        |                    |                      |
|  | Year-end Transfer             | 0              | 340,000                 | 340,000            |        | 150,000            | 150,000              |
| 461102                                       | Investment Income             | 2,000          | -                       | 0                  | 0.0%   | 0                  | 0                    |
| 461104                                       | Money Mgmt Fees               | (800)          | -                       | (356)              | 44.5%  | (923)              | (1,081)              |
| 480104                                       | Sale Used Equipment           | 1,800          | -                       | 1,497              | 83.2%  | 918                | 919                  |
|  | Grants                        |                | -                       | 0                  |        | 0                  | 0                    |
|  | Total Revenues                | <u>3,000</u>   | <u>340,000</u>          | <u>341,141</u>     | #####  | <u>149,995</u>     | <u>149,837</u>       |
|  | Total Available               | <u>3,000</u>   |                         |                    |        |                    |                      |
| <u>Expenses</u>                              |                               |                |                         |                    |        |                    |                      |
| 531301                                       | Architect & Engineer Service  | 0              | -                       | 0                  |        | 0                  | 0                    |
| 531302                                       | Bldg & Grounds Maint          | 75,000         | 369,359                 | 369,359            | 492.5% | 0                  | 0                    |
| 531309                                       | Other Professional Service    | 175,000        | -                       | 34,281             |        | 121,856            | 202,964              |
| 551500                                       | Bldg. Improvements            | 0              | -                       | 0                  |        | 0                  | 0                    |
| 551505                                       | Vehicles & Equipment          | 50,000         | -                       | 0                  |        | 0                  | 0                    |
|  | Total Expenses                | <u>300,000</u> | <u>369,359</u>          | <u>403,640</u>     | 134.5% | <u>121,856</u>     | <u>202,964</u>       |
| <b><u>GIFT/GRANT/MEMORIAL FUND - 312</u></b> |                               |                |                         |                    |        |                    |                      |
|  | Beginning Balance             | 0              | 0                       |                    |        |                    |                      |
| <u>Revenues</u>                              |                               |                |                         |                    |        |                    |                      |
| 431300                                       | Grants                        |                | -                       | 0                  |        | 0                  | 0                    |
| 461102                                       | Investment Income             | 500            | -                       | 0                  | 0.0%   | 0                  | 0                    |
| 461104                                       | Money Mgmt Fees               | (100)          | -                       | (17)               | 17.0%  | (63)               | (68)                 |
| 464303                                       | Contributions                 | 4,100          | 260                     | 3,970              | 96.8%  | 3,645              | 3,940                |
|  | Gift                          | 0              | -                       | 0                  |        | 0                  | 0                    |
|  | Total Revenues                | <u>4,500</u>   | <u>260</u>              | <u>3,953</u>       | 87.8%  | <u>3,582</u>       | <u>3,872</u>         |
|  | Total Available               | <u>4,500</u>   |                         |                    |        |                    |                      |
| <u>Expenses</u>                              |                               |                |                         |                    |        |                    |                      |
| 531308                                       | Operational Service (program) | 3,500          | -                       | 0                  | 0.0%   | 3,300              | 3,300                |
| 541400                                       | Books/Materials               | 1,000          | 16                      | 166                | 16.6%  | 233                | 247                  |
| 551504                                       | Technology                    |                | -                       | 0                  |        | 0                  | 0                    |
| 551505                                       | Vehicle & Equipment           | 0              | -                       | 0                  |        | 0                  | 0                    |
|  | Grants                        |                | -                       | 0                  |        | 0                  | 0                    |
|  | Total Expenses                | <u>4,500</u>   | <u>16</u>               | <u>166</u>         | 3.7%   | <u>3,533</u>       | <u>3,547</u>         |

THE NAPERVILLE PUBLIC LIBRARY  
STATEMENT OF REVENUE AND EXPENSE REPORT CY 2020  
**OPERATING EXPENDITURES**  
83% CALENDAR YEAR  
**OCTOBER 2020**

|   | <u>ANNUAL<br/>BUDGET</u> | <u>CY2020<br/>MONTH OF<br/>OCTOBER</u> | <u>CY2020<br/>CURRENT<br/>YTD</u> | <u>%<br/>YTD</u> | <u>CY2019<br/>OCTOBER<br/>YTD</u> | <u>CY2019<br/>JAN.-DEC.<br/>YTD</u> |
|---|--------------------------|--|-----------------------------------|------------------|-----------------------------------|-------------------------------------|
| <b><u>Administrative Services</u></b>                         |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 1,503,570                | 105,389                                | 1,156,580                         | 76.9%            | 1,142,141                         | 1,369,656                           |
| Services(w/ promotional)                                      | 435,750                  | 21,501                                 | 202,396                           | 46.4%            | 283,605                           | 405,126                             |
| Supplies  | 31,108                   | 758                                    | 12,368                            | 39.8%            | 21,745                            | 28,406                              |
| Capital   | 100,000                  | 5,286                                  | 58,500                            | 58.5%            | 24,994                            | 35,315                              |
| Programing Expenses   | 66,830                   | 2,522                                  | 41,500                            | 62.1%            | 56,771                            | 64,768                              |
| Grant Expenses & Taxes  | 3,000                    | 991                                    | 4,330                             | 144.3%           | 2,333                             | 3,096                               |
| <b>Total</b>  | <b>2,140,258</b>         | <b>136,447</b>                         | <b>1,475,673</b>                  | <b>68.9%</b>     | <b>1,531,587</b>                  | <b>1,906,367</b>                    |
| <b><u>Nichols Library</u></b>                                 |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 3,125,477                | 245,543                                | 2,559,569                         | 81.9%            | 2,594,316                         | 3,092,255                           |
| Services  | 110,000                  | (11,476)                               | 80,611                            | 73.3%            | 89,420                            | 124,877                             |
| Utilities   | 145,000                  | 11,666                                 | 88,102                            | 60.8%            | 105,695                           | 126,025                             |
| Supplies  | 6,170                    | 217                                    | 3,252                             | 52.7%            | 4,388                             | 6,497                               |
| <b>Total</b>  | <b>3,386,647</b>         | <b>245,950</b>                         | <b>2,731,534</b>                  | <b>80.7%</b>     | <b>2,793,819</b>                  | <b>3,349,654</b>                    |
| <b><u>Naper Blvd. Library</u></b>                             |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 1,791,334                | 118,360                                | 1,324,871                         | 74.0%            | 1,423,464                         | 1,671,693                           |
| Services  | 82,000                   | 2,983                                  | 51,041                            | 62.2%            | 68,250                            | 98,088                              |
| Utilities   | 76,000                   | 4,905                                  | 52,864                            | 69.6%            | 52,954                            | 63,651                              |
| Supplies  | 4,000                    | 157                                    | 2,786                             | 69.7%            | 2,945                             | 3,972                               |
| <b>Total</b>  | <b>1,953,334</b>         | <b>126,405</b>                         | <b>1,431,563</b>                  | <b>73.3%</b>     | <b>1,547,611</b>                  | <b>1,837,404</b>                    |
| <b><u>95th Street Library</u></b>                             |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 2,692,758                | 197,677                                | 2,114,378                         | 78.5%            | 2,050,298                         | 2,451,390                           |
| Services  | 157,000                  | 12,497                                 | 113,496                           | 72.3%            | 154,982                           | 197,307                             |
| Utilities   | 215,000                  | 10,285                                 | 128,793                           | 59.9%            | 162,890                           | 175,311                             |
| Supplies  | 8,100                    | 207                                    | 3,244                             | 40.1%            | 6,016                             | 7,573                               |
| <b>Total</b>  | <b>3,072,858</b>         | <b>220,666</b>                         | <b>2,359,912</b>                  | <b>76.8%</b>     | <b>2,374,186</b>                  | <b>2,831,580</b>                    |
| <b><u>Technical Services</u></b>                              |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 762,463                  | 48,557                                 | 597,112                           | 78.3%            | 577,683                           | 693,566                             |
| Services  | 40,500                   | 368                                    | 30,873                            | 76.2%            | 42,511                            | 43,421                              |
| Supplies  | 20,000                   | 2,589                                  | 13,191                            | 66.0%            | 18,628                            | 19,805                              |
| Library Materials   | 2,550,000                | 137,061                                | 1,678,566                         | 65.8%            | 1,952,950                         | 2,626,331                           |
| <b>Total</b>  | <b>3,372,963</b>         | <b>188,575</b>                         | <b>2,319,742</b>                  | <b>68.8%</b>     | <b>2,591,772</b>                  | <b>3,383,122</b>                    |
| <b><u>Facilities</u></b>                                      |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 692,339                  | 49,752                                 | 524,133                           | 75.7%            | 526,230                           | 623,801                             |
| Services  | 4,000                    | 0                                      | 0                                 | 0.0%             | 4,377                             | 4,377                               |
| Supplies  | 81,400                   | 6,821                                  | 92,168                            | 113.2%           | 63,137                            | 78,630                              |
| <b>Total</b>  | <b>777,739</b>           | <b>56,573</b>                          | <b>616,301</b>                    | <b>79.2%</b>     | <b>593,744</b>                    | <b>706,807</b>                      |
| <b><u>Informational Technology &amp; Digital Services</u></b> |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 989,951                  | 66,463                                 | 743,014                           | 75.1%            | 755,250                           | 896,539                             |
| Services  | 196,000                  | 7,688                                  | 198,348                           | 101.2%           | 185,355                           | 207,974                             |
| Supplies  | 13,250                   | 81                                     | 5,510                             | 41.6%            | 9,076                             | 11,775                              |
| Capital   | 213,000                  | 5,192                                  | 177,193                           | 83.2%            | 163,443                           | 191,544                             |
| <b>Total</b>  | <b>1,412,201</b>         | <b>79,424</b>                          | <b>1,124,065</b>                  | <b>79.6%</b>     | <b>1,113,125</b>                  | <b>1,307,832</b>                    |
| <b><u>Naperville Public Library Total</u></b>                 |                          |  |                                   |                  |                                   |                                     |
| Salaries & Benefits   | 11,557,892               | 831,741                                | 9,019,657                         | 78.0%            | 9,069,382                         | 10,798,899                          |
| Services  | 1,025,250                | 33,560                                 | 676,766                           | 66.0%            | 828,499                           | 1,081,170                           |
| Supplies  | 164,028                  | 10,829                                 | 132,519                           | 80.8%            | 125,935                           | 156,657                             |
| Utilities   | 436,000                  | 26,857                                 | 269,759                           | 61.9%            | 321,539                           | 364,987                             |
| Library Materials   | 2,550,000                | 137,061                                | 1,678,566                         | 65.8%            | 1,952,950                         | 2,626,331                           |
| Programing Expenses   | 66,830                   | 2,522                                  | 41,500                            | 62.1%            | 56,771                            | 64,768                              |
| Capital   | 313,000                  | 10,478                                 | 235,693                           | 75.3%            | 188,436                           | 226,859                             |
| Grant Expenses & Taxes  | 3,000                    | 991                                    | 4,330                             | 144.3%           | 2,333                             | 3,096                               |
| <b>Total</b>  | <b>16,116,000</b>        | <b>1,054,040</b>                       | <b>12,058,789</b>                 | <b>74.8%</b>     | <b>12,545,845</b>                 | <b>15,322,765</b>                   |