

SUBJECT: SMOKE-FREE ENVIRONMENT**I. PURPOSE**

To create a comfortable, healthy and clean environment for both the public and Library employees, the use of tobacco in any form is strictly prohibited in the Library.

II. SCOPE

This policy applies to all Library facilities, grounds, and vehicles.

III. PROVISIONS

- A. The Library prohibits smoking and the carrying of lighted smoking materials in all library facilities and vehicles, and within 30 feet of entrances, exits, air intakes, or designated outdoor eating areas. Smoking is permitted outdoors in designated areas only.
- B. The use of e-cigarettes or smokeless tobacco are prohibited in all library facilities and vehicles.
- C. The Library will state on all applications for employment and for the use of facilities that the Library maintains smoke and tobacco-free environments.