
SUBJECT: REPLACEMENT FEE SCHEDULE
I. PURPOSE

This policy details the amount that the Naperville Public Library assesses in fees for the replacement of lost or damaged items.

II. SCOPE

Fees covered under this policy include fees assessed for the replacement of lost or damaged items, such as packaging and parts of items available for check out.

III. PROVISIONS

Fees are charged using the Replacement Fee Schedule that is reviewed annually by the Naperville Public Library Board of Trustees.

Lost Library Cards	\$2.00
Barcode labels	\$2.00
Book Club Bags	\$23.00
Book Club Bag cleaning	\$5.00
Book Covers	\$2.00
Booklets	\$2.00
CD Audiobook Cases:	
Small (up to 10 disc capacity)	\$5.00
Medium (up to 18 disc capacity)	\$7.00
Large (up to 26 disc capacity)	\$8.00
Extra large (up to 36 disc capacity)	\$11.00
Compact Disc Cases:	
Single	\$1.50
Single Poly	\$2.00
Double Jewel	\$2.00
Double Poly	\$2.25
4 Disc Capacity Jewel	\$2.00
6 Disc Capacity Jewel	\$4.00
Paper Insert	\$1.00
DVD and Blu-Ray Cases:	
Single	\$ 1.75
Double	\$ 2.00
4 disc capacity	\$ 3.00
6 disc capacity	\$ 4.00
10 disc capacity	\$ 5.00
12 disc capacity	\$ 6.00

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Multi-Purpose AV Cases (sets that include books and CDs)	\$ 8.00
Paper Insert	\$ 1.00
eDevice Accessories (Tablet; Ereader)	
Case	\$ 12.00
Charging cable	\$ 10.00
Chromebook Power adapter	\$ 40.00
Media bag	\$ 3.25
Hotspot	
Case	\$10.00
Charging Cable	\$10.00
Puzzle and Toy Packaging:	
Canvas bag	\$ 8.00
Bag tag	\$ 1.25
Video Game	
Case	\$ 1.75
Video Game Kit	
Plastic container	\$ 3.85
Figurine	\$ 10.00
Figurine base	\$ 20.00
Special Services Bags:	
Small bag	\$ 10.00
Large bag	\$ 16.00
Processing Fee (for items replaced directly by the customer)	\$ 10.00