

**MINUTES OF THE REGULAR MEETING
OF THE LIBRARY BOARD OF TRUSTEES
July 19, 2023**

1. CALL TO ORDER

President O'Meara called the meeting to order at 7:00 p.m. in the Nichols Library Community Room.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Board Present:

Kevin Coyne
Debra Dunne
Nick Guo
Nancy Hayes
Barbara O'Meara
Jeanine O'Meara
Ashfaq Syed

Board Absent:

Nitin Vig

Staff Present:

Dave Della Terza, Executive Director
Ellen Conlin, Deputy Director
Vanessa Alcorn, HR Manager
Trente Arens, Marketing & Communications Manager
Charles Kapachinski, IT Manager
Sue Karas, Naper Blvd. Library Manager
Jose Maldonado, 95th Street Library Manager
Scott Speidel, Facilities Manager
Michael Stubler, Finance Manager
Yan Xu, Nichols Library Manager

Others Present:

Paul Leong, City Council Liaison
Dr. Reginald Gardner, Naperville Resident
Tim Thompson, Naperville Resident
Melissa Gross, Naperville Resident
Katie Long, Naperville Resident
Amanda Caverzasi, Naperville Resident

4. TRUSTEE UPDATES

A. Swearing in President Ashfaq Syed

Outgoing President J. O'Meara swore in new President Syed.

B. Swearing in Vice President Nancy Hayes

President Syed swore in Vice President Hayes.

C. Swearing in Secretary Nick Guo

President Syed swore in Secretary Nick Guo.

5. CONSENT AGENDA

A. Approval of Minutes

June 21, 2023 – Regular Meeting

June 15, 2023 – Nominating Committee Meeting

B. Approval of Expenditures

June 2023

Accounts Payable (6/14, 6/28)	\$ 451,961.53
Payroll (6/2, 6/16, 6/30)	\$ 1,199,304.35
Other Payables	\$ 53,672.05
Acct. & Data Processing Charges	<u>\$ 318.69</u>
TOTAL	\$ 1,705,211.62

C. Financial Reports

1. Statement of Cash – June 2023

2. Statement of Revenue and Expense – June 2023

Motion made and seconded to approve the Consent Agenda.

ROLL CALL VOTE:

- **Aye:** Coyne, Dunne, Guo, Hayes, O'Meara, B., O'Meara, J., Syed
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

6. PUBLIC COMMENT

None.

7. REPORTS

A. Director's Report – June 2023

Della Terza shared updates on ongoing programming and community partnerships. He answered questions regarding the Library's marketing initiatives, as well as questions about collaboration with other organizations.

B. Monthly Statistics – June 2023

Monthly statistics were accepted as presented.

C. Quarterly Statistics – 2nd Quarter 2023

Quarterly statistics were accepted as presented.

8. OLD BUSINESS

None

9. NEW BUSINESS

A. “Illinois Libraries Present” Intergovernmental Agreement

Della Terza presented an intergovernmental agreement that allows the Library to join into a consortium to offer big name authors in collaboration with other Illinois libraries.

Motion made and seconded to approve the “Illinois Libraries Present” intergovernmental agreement as presented.

VOICE VOTE:

- **Aye:** Coyne, Dunne, Guo, Hayes, O’Meara, B., O’Meara, J., Syed
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

B. Update to Public Comment Policy

Della Terza presented a recommendation to update the Public Comment Policy to have all public comment occur at once. He answered questions about the five-minute time limit.

Motion made and seconded to approve the updated policy as proposed.

VOICE VOTE:

- **Aye:** Coyne, Dunne, Guo, Hayes, O’Meara, B., O’Meara, J., Syed
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

C. Update to Interlibrary Loan Policy

Della Terza shared updates to the Interlibrary Loan Policy to explain rules around fines and in library use only materials.

Motion made and seconded to approve the interlibrary loan policy as presented.

VOICE VOTE:

- **Aye:** Coyne, Dunne, Guo, Hayes, O'Meara, B., O'Meara, J., Syed
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

D. Additional Board Comments and Questions

None

10. ADJOURNMENT

Motion made and seconded to adjourn at 7:34 p.m.

Submitted by,
Ellen Conlin
Deputy Director