

**MINUTES OF THE REGULAR MEETING
OF THE LIBRARY BOARD OF TRUSTEES
January 18, 2023**

1. CALL TO ORDER

President O'Meara called the meeting to order at 7:00 p.m. in the Nichols Library Community Room.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Board Present:

Kevin Coyne
Debra Dunne
Nick Guo
Allison Longenbaugh
Barbara O'Meara
Jeanine O'Meara
Ashfaq Syed

Board Absent:

Nancy Hayes
Nitin Vig

Student Board Present:

Hamza Hasan
Diya Kannan

Staff Present:

Dave Della Terza, Executive Director
Ellen Conlin, Deputy Director
Vanessa Alcorn, HR Manager
Trente Arens, Marketing & Communications Manager
Ellen Fitzgerald, Nichols Children's Services Supervisor
Charles Kapachinski, IT Manager
Sue Karas, Naper Blvd. Library Manager
Jose Maldonado, 95th Street Library Manager
Scott Speidel, Facilities Manager
Michael Stubler, Finance Manager
Yan Xu, Nichols Library Manager

Others Present:

Jennifer Bruzan Taylor, City Councilperson
Raymond Munch, City Budget Manager

4. CONSENT AGENDA

A. Approval of Minutes

1. December 14, 2022 – Regular Meeting

B. Approval of Expenditures

December 2022

Accounts Payable (12/14, 12/28)	\$ 450,481.76
Payroll (12/2, 12/16, 12/30)	\$ 1,150,726.16
Other Payables	\$ 633,146.39
Acct. & Data Processing Charges	<u>\$ 851,788.99</u>
TOTAL	\$ 3,086,143.30

C. Financial Reports

1. Statement of Cash – December 2022
2. Statement of Revenue and Expense – December 2022

Motion made and seconded to approve the Consent Agenda.

ROLL CALL VOTE:

- **Aye:** Coyne, Dunne, Guo, Longenbaugh, O'Meara, B., O'Meara, J., Syed
- **Absent:** Hayes, Vig
- ✓ **MOTION DECLARED CARRIED.**

5. PUBLIC COMMENT

None.

6. REPORTS

A. Director's Report – December 2022

Della Terza updated the Board on ongoing partnerships and programming, as well as some staffing changes.

B. Quarterly Statistics – Quarter 4 2022

Quarterly statistics were accepted as presented.

C. Monthly Statistics – December 2022

Monthly statistics were accepted as presented.

7. OLD BUSINESS

None

8. NEW BUSINESS

A. 2023 Board Budget Resolutions (23-1 Budget and Tax Levy and 23-2 Capital Reserve)

Della Terza presented the 2023 budget resolutions.

The budget resolutions were accepted as presented.

ROLL CALL VOTE:

- **Aye:** Coyne, Dunne, Guo, Longenbaugh, O'Meara, B., O'Meara, J., Syed
- **Absent:** Hayes, Vig
- ✓ **MOTION DECLARED CARRIED.**

B. Art of Inclusion Projects

Della Terza updated the Board on a potential partnership with Naperville's Art of Inclusion to have artwork on display at some facilities. He answered questions about this potential partnership and indicated that no decisions have yet been made. He will continue to update the Board as discussions progress.

C. Social Media Policy Updates

Della Terza shared updates to the Library's social media policy to ensure the Library is compliant and clear in how it manages social media.

Motion made and seconded to approve the social media policy updates as presented.

VOICE VOTE:

- ✓ **MOTION DECLARED CARRIED.**

D. Freedom of Information Policy Update

Staff recommended updates to the freedom of information policy to reflect annual changes and add the hours of operation.

Motion made and seconded to approve the update to the freedom of information policy as presented.

VOICE VOTE:

- ✓ **MOTION DECLARED CARRIED.**

E. Elimination of Hours of Library Operation Policy

Della Terza suggested eliminating the Hours of Library Operation policy as that information was combined into the freedom of information policy.

Motion made and seconded to eliminate the hours of library operation policy.

VOICE VOTE:

✓ MOTION DECLARED CARRIED

F. Will County Early Voting at 95th Street Library

Della Terza presented an intergovernmental agreement to offer early voting at the 95th Street Library during the upcoming spring elections.

Motion made and seconded to approve early voting at the 95th Street Library.

VOICE VOTE:

✓ MOTION DECLARED CARRIED

G. Additional Board Comments and Questions

Trustee B. O'Meara called attention to a new law proposed in North Dakota regarding Library materials. President J. O'Meara reminded trustees about the upcoming intergovernmental dinner.

9. ADJOURNMENT

Motion made and seconded to adjourn at 7:44 p.m.

Submitted by,

Ellen Conlin

Deputy Director